



Royal Yachting Association
 RYA House Ensign Way Hamble
 Southampton SO31 4YA
 Tel: 02380 604158
 Fax: 02380 604299
 Web: www.rya.org.uk

RYA MCA PRACTICAL EXAM APPLICATION FORM

for candidates applying through an RYA Exam Centre or Recognised Training centre.
 Please read the notes overleaf before completing the application form.
 To apply online, please see www.rya.org.uk

Please
attach
photo

1. CANDIDATE DETAILS

PLEASE USE BLOCK CAPITALS

Title	<input type="text" value="Mr/Mrs/Miss/Other"/>	Date of Birth	<input type="text"/>
Name	<input type="text" value="First"/>	<input type="text" value="Surname"/>	
Address	<input type="text"/>		
	<input type="text" value="Postcode"/>	<input type="text" value="Country"/>	
Phone	<input type="text" value="Day"/>	<input type="text" value="Evening"/>	<input type="text" value="Mobile"/>
Email	<input type="text"/>	<input type="text" value="RYA Membership Number"/>	

Application for

(*Delete as appropriate)

2. BOAT TO BE USED FOR EXAMINATION

Name	<input type="text"/>
Type	<input type="text" value="LOA"/>
Berthed at	<input type="text"/>

3. DATE OF EXAMINATION REQUESTED

<input type="text"/>	<input type="text" value="Exam Start Time"/>	<input type="text" value="Exam Finish Time"/>
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4. QUALIFYING SEATIME

Tidal Waters	Days <input type="text"/>	Miles <input type="text"/>	Night hours <input type="text"/>
Non-Tidal Waters	Days <input type="text"/>	Miles <input type="text"/>	Night hours <input type="text"/>
Qualifying passages completed			<input type="text" value="YES/NO"/>

5. SRC/GMDSS MARINE RADIO OPERATORS CERTIFICATE

Type <input type="text"/>	Certificate Number <input type="text"/>
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6. FIRST AID CERTIFICATE

Type <input type="text"/>	Date <input type="text"/>
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7. PREVIOUS EXAM RESULTS

Date	Exam	Result	Exam Centre
<input type="text"/>	<input type="text"/>	<input type="text" value="Pass/Fail"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text" value="Pass/Fail"/>	<input type="text"/>

8. COURSE COMPLETION CERTIFICATES

	Awarded by	Date
Advanced Powerboat	<input type="text"/>	<input type="text"/>
Day Skipper Shorebased	<input type="text"/>	<input type="text"/>
Coastal Skipper/Offshore Shorebased	<input type="text"/>	<input type="text"/>
Coastal Skipper Practical	<input type="text"/>	<input type="text"/>

9. EXAMINATION FEE ENCLOSED

Coastal Skipper/Advanced Powerboat £ Yachtmaster £ (Cheques payable to RYA)

10. PASSPORT SIZE PHOTO ATTACHED (with name printed on back)

I have read and comply with the eligibility requirements for this exam.

SIGNED

DATE

NOTES ON RYA/MCA EXAMINATION APPLICATION

1. Candidate details

Please print your name and contact details clearly to ensure that the correct details appear on your certificate. Ensure that you specify which certificate you wish to be examined for. Only holders of RYA/MCA Certificates of Competence can be examined for conversion exams.

2. Boat to be used for the exam

The selection and provision of the boat for a practical exam is the responsibility of the candidate. She must be sound, adequately equipped for the area in which the exam is to take place and sufficient crew must be provided by the candidate in order to man the boat efficiently. In general, for Coastal Skipper and Yachtmaster exams, boats used for exams must be at least 24ft LOA. For Advanced Powerboat exams, the vessel must be seaworthy for the area of the exam.

3. Date of examination requested

Ideally about six weeks' notice should be given and it is helpful if you can give options rather than a single date (eg any weekend, late June or early July). Please note that some exam centres are educational establishments and applications received during academic holidays may be subject to delay.

4. Qualifying seetime

It is the responsibility of the candidate to ensure that the necessary qualifying seetime is logged (see below). Do not send your logbook with the application form, but it must be shown to the Examiner at the time of the examination. Please note that no more than 50% of the total qualifying seetime may be acquired in non-tidal seas such as the Baltic or Mediterranean.

Seetime:

Advanced Powerboat

Two years relevant experience including night pilotage. (As a guide 30 days, 2 days as skipper, 800 miles, 12 night hours)*

*If you hold an RYA Advanced Powerboat Course Completion Certificate the seetime is reduced to: 20 Days, 2 days as skipper, 400 miles, and 12 night hours.

Yachtmaster Coastal

30 days seetime, 2 days as skipper, 800 miles, 12 night hours*

*If you hold a Coastal Skipper Practical Course Completion Certificate the seetime requirement is reduced to 20 days (2 days as skipper), 400 miles and 12 night hours.

Yachtmaster Offshore

50 days seetime, 5 days as skipper, 2500 miles, 5 passages over 60 miles including 2 overnight and 2 as skipper.

5. Marine Radio Operator Certificate

All candidates are required to hold a GMDSS compliant Marine Radio Operators Certificate of SRC level or above.

6. First Aid Certificate

All candidates are required to hold either an RYA First Aid Certificate or another acceptable First Aid Certificate, as detailed on the RYA website.

7. Previous examination results

Please include details of any previous failures. We try to avoid using an Examiner who has previously failed a candidate for a subsequent exam.

8. Course completion certificates

This section must be completed by candidates for a Coastal Skipper or Advanced Powerboat exam who are claiming a reduction in qualifying seetime. The course completion certificate must be shown to the Examiner at the time of the exam (do not send them with the application).

9. Eligibility for Examination

The minimum sea time and qualifying passages must have been accrued within 10 years of the examination date.

Where to apply

You may apply to any of the examination centres listed in the current editions of the Sailing or Motor Cruising logbooks (RYA book ref. G15 or G18).

Candidates may also apply for an examination online at www.rya.org.uk

Candidates requiring a Commercial Endorsement

If you wish to apply for a commercial endorsement then you will be required to complete the commercial endorsement application form which can be downloaded from the RYA website www.rya.org.uk

Please allow 21 days for the certificate to be issued. Regrettably we are unable to respond to requests to check the progress of your application within the first 14 days of this period. If you require your certificate sooner a Fast Track Service, which guarantees a 2 working day turnaround from the date we receive your application is available. Please enclose the additional fee (see below) and tick the Fast Track box on the Report Form.

Fast Track Service Fee's Non Members £30 Standard Member £20 Accredited Member £15 Gold Member £10 Life members free of charge

Payment by Credit/Debit Card

Cardholder's Name _____

Address _____

_____ Post Code _____

Daytime telephone _____ email Address _____

Please debit my **Visa/Mastercard/Switch/Maestro** Card (delete as applicable)

Amount £ _____ Payment for _____

Date of Order RYA Membership No.

Card Number Security code

Card start date Card expiry date Switch issue No.

Cardholder's signature _____